



**EPSOM & EWELL BOROUGH COUNCIL**

**TOWN HALL**

**EPSOM**

Online access to this meeting is available on YouTube: [Link to online broadcast](#)

26 July 2023

SIR OR MADAM

I hereby summon you to attend a meeting of the Council of the Borough of Epsom and Ewell which will be held at the Council Chamber, Epsom Town Hall, Epsom on **TUESDAY, 25TH JULY, 2023 at 7.30 pm**. The business to be transacted at the Meeting is set out on the Agenda overleaf. A link to the meeting is provided above.

Prayers will be said by the Mayor's Chaplain prior to the start of the meeting.

Chief Executive

## **EMERGENCY EVACUATION PROCEDURE**

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

### **Public information**

**Please note that this meeting will be held at the Town Hall, Epsom and will be available to observe live on the internet.**

A link to the online address for this meeting is provided on the first page of this agenda and on the Council's website. A limited number of seats will also be available in the public gallery at the Town Hall. For further information please contact Democratic Services, email: [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk), telephone: 01372 732000.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for this Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk).

### **Exclusion of the Press and the Public**

There are matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government (Access to Information) Act 1985. The Council is likely to resolve to exclude the press and public during discussion of these matters by virtue of the private nature of the business to be transacted.

### **Questions and statements from the Public**

Questions and statements from the public are not permitted at meetings of the Council. [Annex 4.2](#) of the Epsom & Ewell Borough Council Operating Framework sets out which Committees are able to receive public questions and statements, and the procedure for doing so.

### **Filming and recording of meetings:**

The Council allows filming, recording and photography at its public meetings. By entering the Council Chamber and using the public gallery, you are consenting to being filmed and to the possible use of those images and sound recordings.

Members of the Press who wish to film, record or photograph a public meeting should contact the Council's Communications team prior to the meeting by email at: [communications@epsom-ewell.gov.uk](mailto:communications@epsom-ewell.gov.uk)

Filming or recording must be overt and persons filming should not move around the room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non-handheld devices, including tripods, will not be allowed.

## **COUNCIL**

**Tuesday 25 July 2023**

**7.30 pm**

**Council Chamber - Epsom Town Hall**

For further information, please contact [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk) or tel: 01372 732000

### **AGENDA**

**1. DECLARATIONS OF INTEREST**

To receive declarations of the existence and nature of any Disclosable Pecuniary Interests from Members in respect of any item to be considered at the meeting.

**2. MINUTES (Pages 5 - 14)**

To confirm the Minutes of the Meeting of the Council held on 23 May 2023.

**3. MAYORAL COMMUNICATIONS/BUSINESS**

To receive such communications or deal with such business as the Mayor may decide to lay before the Council.

**4. QUESTIONS (Pages 15 - 20)**

This report sets out the questions submitted which have been accepted under FCR 12, Appendix 4 of the Constitution.

**5. CHAIRS' STATEMENTS (Pages 21 - 30)**

To receive statements from the Chairs of the Council's Policy Committees, briefing Members on current events and issues relating to the relevant Committee's area of work.

**6. ANNUAL REPORT OF THE AUDIT AND SCRUTINY COMMITTEE 2022-2023 (Pages 31 - 40)**

This report presents the Annual Report of the Audit and Scrutiny Committee 2022-2023 in accordance with the requirement of Paragraph 7.2 of Annex 4.6 of the Council's Operating Framework.

**7. FINANCIAL POLICY PANEL REVIEW (Pages 41 - 48)**

Following the Local Government Association (LGA) Finance Peer Review, which took place in March 2021, an action plan was developed. As a result of the Review, Full Council agreed in February 2022 a number of changes to financial decision-making procedures and committee responsibilities. This report is an appraisal of the implementation of those changes one year on and recommends further changes to the Council's constitution for consideration.

**8. EXTERNAL AUDITOR'S ANNUAL REPORT - 2021/22 (Pages 49 - 82)**

This report presents Grant Thornton's 2021/22 Annual Report to members and an update on the 2022/23 Statement of Accounts.

**9. MOTIONS (Pages 83 - 92)**

This report sets out notices of motions ruled in order.

**10. EXCLUSION OF PRESS AND PUBLIC (Pages 93 - 94)**

The Council is asked to consider whether it wishes to pass a resolution to exclude the Press and Public from the meeting in accordance with Section 100A (4) of the Local Government Act 1972 on the grounds that the business involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**11. APPOINTMENT OF INTERIM S151 OFFICER (Pages 95 - 98)**

This report has not been published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. The report deals with information relating to an individual and information relating to the financial or business affairs of the Council and third parties and the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

**12. EXTENDING TERM OF INTERIM DIRECTORS (Pages 99 - 102)**

This report has not been published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. The report deals with information relating to an individual and information relating to the financial or business affairs of the Council and third parties and the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

**13. APPOINTMENT OF PANEL MEMBERS TO THE IRP (To Follow)**